

## **Programma inglese terze ITE RIM**

### **Dal libro di testo Business Expert ed. Pearson**

#### **Section 1    UNIT 1            INTERNATIONAL TRADE**

Business in its economic background

Economic systems

Mature and emerging markets

The regulation of international trade

Trading blocks

E-commerce

Types of companies

Five tips to stay safe online

#### **Section 2    UNIT 2            THE BASICS OF BUSINESS COMMUNICATION**

Writing business: emails and letters

Netiquette

Speaking business

#### **Section 2    UNIT 3            DOCUMENTS IN BUSINESS**

The Invoice

Export documents and terms

Transport

Transport documents

Payment terms

#### **Section 2    UNIT 4            THE INTERNATIONAL BUSINESS TRANSACTION**

Enquiries and replies

Orders and replies

Complaints and replies

**Section 3    UNIT 3    ECONOMICS**

We don't make things anymore

Working in a globalized world

A brief history of booms and slumps

The employment crisis