Programma inglese terze ITE AFM INTERNATIONAL TRADE

Business in its economic background Economic systems Mature and emerging markets The regulation of international trade Trading blocs E-commerce Types of companies Five tips to stay safe online

THE BASICS OF BUSINESS COMMUNICATION

Writing business: emails and letters

Netiquette

Speaking business

DOCUMENTS IN BUSINESS The Invoice

Export documents and terms

Transport

Transport documents

Payment terms

THE INTERNATIONAL BUSINESS TRANSACTION

Enquiries and replies

Orders and replies Complaints and replies **<u>ECONOMICS</u>** We don't make things anymore

Working in a globalized world

A brief history of booms and slumps

The employment crisis